

CANDIDATE STATEMENT/ADDENDUM BOOKLET FORMAT REQUIREMENTS

Due to space considerations and printing costs of the candidate statement booklet, your maximum 200-word candidate statement and 100-word candidate statement addendum will be published using the format criteria detailed below. You will be contacted by phone to resolve any necessary format issues that are not addressed in these requirements. Your final formatted candidate statement will be incorporated in the California Public Employees' Retirement System's (CalPERS) 2009 Board of Administration Election booklet, and mailed to eligible voters in September 2009, and again in November 2009 in the event a runoff election is held in the contest in which you are a candidate.

1. Paragraphs will be typeset in block style without indentation.
2. Words that are submitted in underline, in italics, in bold or in all upper-case letters will be typeset in upper and lower case italics as appropriate.
3. Numbering a series of items is acceptable. Example: My goals in the next five years are to: (1) purchase property, (2) build a home, and (3) start my own home business.
4. Using bullets to list items is acceptable.
Example: My goals in the next five years are to:
 - Purchase property
 - Build a home
 - Start my own home business
5. Any other symbol used to list items will be replaced with numbers or bullets when typeset.
6. The inclusion of one or more of each of the following items of information is acceptable: phone number, fax number, address and internet address.
7. Abbreviations or acronyms are acceptable or you may choose to completely spell out the words. Any acronym used for "California Public Employees' Retirement System" will be typeset as "CalPERS".

Example:

Word Description	Word Count	Abbreviation or Acronym	Word Count
Bachelor of Arts	3	B.A. or BA	1
California Highway Patrol	3	C.H.P. or CHP	1
California State Employees' Association	4	C.S.E.A. or CSEA	1
Los Angeles	2	L.A. or LA	1
California State University	3	C.S.U. or CSU	1
American Disabilities Act	3	ADA	1